

## Procurement Policy

### Introduction

ETNA is committed to promoting sustainability and reducing our environmental impact. This Sustainable Procurement Policy outlines our approach to purchasing goods, services, and works in a way that balances economic, social, and environmental factors. Our objective is to integrate sustainability into our procurement decisions to support local communities, minimise resource consumption, and reduce our carbon footprint.

### Purpose

The purpose of this policy is to ensure that our procurement processes contribute to sustainability by considering the life cycle of products, services, and their impacts on the environment, economy, and society.

**Environmental:** The impact of operations of the site on the environment.

**Social:** The developer and general contractor's relationships with suppliers, employees, customers, and the community.

**Governance:** The developer and general contractor's organisational policies, procedures, and practices.

#### Environmental



Greenhouse gas emissions	Water consumption	Waste management	Resource management
Mineral extraction	Materials	Resource efficiency	Recycling

#### Social



Diversity and social inclusion	Health and well-being	Legacy planning
Community impact and integration	Education and skills	Emergency response planning

#### Governance



Strategies	Policies	Constitution of governing body	Procurement
Sales	Supply chain management	Stakeholder engagement	Diversity, equality, and ethics

### Procurement Criteria

When making procurement decisions, we will assess suppliers, contractors and products based on the following criteria, using a checklist:

- **Environmental Impact:** Including energy use, waste production, packaging, and transport emissions.
- **Social Impact:** Including labour practices, community benefits, and fair trade credentials.
- **Sustainability Certifications:** Preference will be given to suppliers with recognized sustainability certifications (e.g., ISO 14001, Fairtrade, FSC).

- **Life Cycle Cost:** The total cost of ownership, including acquisition, operation, maintenance, and disposal.

## Principles

- **Environmental Responsibility**  
We will seek to procure goods and services that have a reduced impact on the environment. This includes choosing products that are energy efficient, made from recycled or sustainably sourced materials, or that minimise waste. Our aim is to reduce carbon emissions and promote a circular economy by considering the full life cycle of our purchases.
- **Ethical Sourcing**  
We will prioritize suppliers that demonstrate fair labour practices, respect human rights, and operate in accordance with ethical business standards. This includes avoiding suppliers that exploit workers or contribute to human rights abuses.
- **Local and Small Business Support**  
Where possible, we will aim to procure goods and services from local businesses, small enterprises, and social enterprises. This supports the local economy and reduces the environmental impact of transportation.
- **Value for Money**  
While sustainability is a key focus, we will also ensure that our procurement choices represent value for money. This means balancing the initial cost of products with their durability, life-cycle costs, and environmental and social impacts.
- **Supplier Engagement**  
We will encourage suppliers to adopt sustainable practices. This includes engaging with current and prospective suppliers to ensure they understand our commitment to sustainability and are working toward similar goals. We will favour suppliers who demonstrate leadership in sustainability.

## Performance Indicators

To effectively monitor the implementation of the Sustainable Procurement Policy during the life cycle of the project, Key Performance Indicators (KPIs) will be used to provide a measurement of our strategy.

- Reduction of CO2e (Kg/ tonnes)
- Energy consumption (kWh)
- Water use in metric (Kg/ tonnes)
- Waste reduction (tonnes/cubic metres)
- Compliance with chemical safety requirements
- Compliance with environmental standards

## Implementation

- **Awareness and Training**  
Staff involved in procurement will receive training to understand the sustainability aspects of purchasing decisions and how to apply this policy in practice.
- **Supplier Assessment**  
A checklist or questionnaire will be developed to assess suppliers on sustainability criteria. This will be included in the procurement process for tenders or significant purchases.
- **Monitoring and Reporting**  
We will review our procurement practices annually to measure progress against our sustainability goals. Procurement data will be monitored, and significant achievements or areas for improvement will be reported to management and stakeholders.

This policy will be reviewed annually to ensure it remains relevant and effective in promoting sustainability within our procurement activities.

**Date of policy:** September 2024  
**Review date:** September 2025